



**Embassy of the United States of America**  
Muscat, Oman

Date: November 5, 2020

To: **Offeror**

Request No: **PR9521357**

From: **Contracting Office**  
**General Services Office**  
**US Embassy, Muscat**

E-mail: [MuscatProcurement@state.gov](mailto:MuscatProcurement@state.gov)

Phone: +968-2464-3628

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Subject: Request for Quotation (RFQ) No.PR9521357– Vehicle Rental – Toyota Prado LX or Equivalent for 1 year to US Embassy Muscat, AMC

## **1. DESCRIPTION**

The contractor shall furnish and deliver one (1) vehicle for rental for 1 year to US Embassy Muscat, in accordance with terms and conditions set forth herein:

The contract type will be a firm fixed price purchase order. The prices listed shall include the goods, packaging and transportation necessary to deliver required items to the US Embassy in Muscat.

**IMPORTANT NOTE:** Central Contractor Registration

For procurement or contracts over \$30,000.00, the contractor must be registered within Central Contractor Registration, which is part of the System for Award Management (SAM).

<https://www.sam.gov/portal/SAM/>

## **2. PRICING**

The Contractor shall provide a firm fixed price in Omani Rials for RFQ # PR9521357

Name of Company & logo:

DUNS and SAM Numbers:

Address & Phone number:

Contract Person:

E-mail address:

CLIN No	Description	Qty	Unit	Unit Cost	Total Cost
1	Rental of 1 Vehicle - Toyota Prado LX or equivalent 4 Wheel Drive, Automatic Transmission, 7 Seater, Engine Capacity: 4.0L Navi Auto <b>Model Year: 2020</b> Period of Lease: 1 year <ul style="list-style-type: none"> <li>• Free replacement vehicle on maintenance of leased vehicle.</li> <li>• Free regular service maintenance of the vehicle, scheduled emergency and maintenance repairs.</li> <li>• Comprehensive insurance coverage within Oman with collision damage waiver, Personal accident insurance for the driver in Oman to be included in the lease rate</li> <li>• Navigation System</li> <li>• <b>Unlimited mileage</b></li> <li>• 24/7 road assistance, breakdown and recovery service</li> <li>• Delivery and collection of the vehicle within Muscat</li> </ul>	12	month		
2	Fuel card with supply of Fuel estimated at RO 150/- per month	12	month		
		Total			

You may submit your firm fixed price (FOB Destination) quotation to [MuscatProcurement@state.gov](mailto:MuscatProcurement@state.gov)

### 3. DELIVERY LOCATION

FOB Destination:  
 US Embassy Muscat  
 Jameat A'Duwal Al Arabiya Street  
 Al Khuwair North, Madinat Qaboos  
 Sultanate of Oman

### 4. CLAUSES

Purchase Order/ Contract Clauses:

FAR & DOSAR (attached) clauses will apply to this Procurement. These clauses can be accessed through following link: <https://acquisition.gov/browsefar>

- 52.249-2: Termination for Convenience of the Government (Fixed-Price) (MAY 2004) Alternate I (APR 1984)
- 52.212-4: Contract Terms and Conditions--Commercial Items (May 2015)
- 52.212-5: Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)
- 52.243-1: Firm Fixed Price.
- 52.217-8: Option to Extend Services
- 52.204-24: Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.
- 52.204-26: Covered Telecommunications Equipment or Services - Representation

FAR/DOSAR clauses attached are part of this PO; these clauses can also be accessed electronically using the following link:

<https://acquisition.gov/browsefar>

## 5. SUBMISSION OF QUOTE.

Each offer/quotation must consist of the following:

- A. Completed Section 2 to include pricing.
- B. Detailed specification (product information sheet) and availability/delivery schedule item.

## 6. EVALUATION FACTORS

The Government intends to place an award resulting from this solicitation to the lowest priced, technically acceptable offeror/quoter. The evaluation process shall include the following:

**Compliance Review.** The Government will perform an initial review of proposals/quotations received to determine compliance with the terms of the solicitation. The Government may reject as unacceptable proposals/quotations which do not conform to the solicitation.

**Technical Acceptability.** Technical acceptability will include a review of items listed in section 2 – pricing – clin 1 and 2.

**Price Evaluation.** The lowest price will be determined by price comparison among the technically acceptable and responsible offerors. The Government reserves the right to reject proposals that are unreasonably low or high in price.

d) **Term of Payment.** Government term of payment is 30 days upon received the item/s and proper invoice.

**The quotation is due on Thursday, November 19, 2020 before 14:00 local time.** Please follow instructions in Section 6 for a quotation to be considered and send your quote to the address provided on Section II. Please note that your price should be valid for 30 days from November 19, 2020.

**Mode of Payment:**

Payment will be processed through EFT within 30 days of the date that a correct invoice (invoice requirements will be communicated) conforming to the provisions and services of the Purchase Order are received by the US Embassy, Muscat.

**Insurance:**

The contractor is responsible for obtaining whatever insurance is necessary according to local laws. The contractor agrees that the Government shall not be responsible for personal injuries or for damages to any property of the contractor, its officers, agents, servants, and employees, or any other person, arising from an incident to the contractor's performance. The contractor shall hold harmless and indemnify the Government from any and all claims arising there from, except in the instance of gross negligence on the part of the Government.

**Safety:**

652.236-70 ACCIDENT PREVENTION (APR 2004)

Please note that as a diplomatic entity we are exempt from tax and will submit a letter for exemption from all applicable taxes.