

**Embassy of the United States of America  
Muscat, Oman**



Date: September 10, 2020  
To: **Offeror**  
Request No: **PR9406193**  
From: **Contracting Office  
General Services Office  
US Embassy, Muscat**  
E-mail: [MuscatProcurement@state.gov](mailto:MuscatProcurement@state.gov)  
Phone: +968-2464-3628

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**Subject: Request for Quotation (RFQ) No. PR9406193 – ECA Vehicle Lease  
Lease Period: 17 October 2020 to 16 October 2021 for US Embassy Muscat, ECA**

**I. DESCRIPTION**

The contractor shall furnish and deliver one (1) vehicle for lease for the period 17 October 2020 - 16 October 2021 to US Embassy Muscat, in accordance with terms and conditions set forth herein:

The contract type will be a firm fixed price purchase order. The prices listed shall include the goods, packaging and transportation necessary to deliver required items to the US Embassy in Muscat.

**IMPORTANT NOTE: Central Contractor Registration**

For procurement or contracts over \$30,000.00, the contractor must be registered within Central Contractor Registration, which is part of the System for Award Management (SAM).  
<https://www.sam.gov/portal/SAM/>

**II. PRICING**

The Contractor shall provide a firm fixed price in Omani Rials for RFQ # PR9406193

Name of Company & logo:  
DUNS and SAM Numbers:  
Address & Phone number:  
Contract Person:  
E-mail address:

| CLIN | Description   | Qty | Unit  | Unit Cost | Total Cost |
|------|---|-----|-------|-----------|------------|
| 1    | <p>Lease of Mitsubishi Pajero 3.5 Ltr. GLS (or equivalent); Automatic Transmission; Brand New</p> <p>2019 Model or newer</p> <p>Auto with Cruise Control, Bluetooth, Cool Box, Reverse Camera</p> <p>Period of performance: 17 October 2020 - 16 October 2021</p> <ul style="list-style-type: none"> <li>• Free replacement vehicle on maintenance of leased vehicle</li> <li>• Free regular service maintenance of the vehicle, scheduled emergency and maintenance repairs</li> <li>• Comprehensive Insurance Coverage with Collision Damage waiver, Personal Accident Insurance for the drivers in Oman and UAE to be included in lease rate</li> <li>• Rear Camera, Cool Box, Cruise Control</li> <li>• Unlimited mileage</li> <li>• 24/7 road assistance – breakdown and recover service</li> <li>• Delivery and collection of the vehicle within Muscat</li> <li>• Traffic fines not sent within one month after violation date will not be paid by the Embassy.</li> </ul> | 12  | month |           |            |
|      |   |     |       | Total     |            |

**III. CLAUSES**

Purchase Order/ Contract Clauses:

FAR & DOSAR (attached) clauses will apply to this Procurement. These clauses can be accessed through following link: <https://acquisition.gov/browsefar>

- 52.249-2: Termination for Convenience of the Government (Fixed-Price) (MAY 2004)  
Alternate I (APR 1984)
- 52.212-4: Contract Terms and Conditions--Commercial Items (May 2015)
- 52.212-5: Contract Terms and Conditions Required to Implement Statutes or Executive Orders--  
Commercial Items (Feb 2016)
- 52.243-1: Firm Fixed Price.
- 52.217-8: Option to Extend Services (Nov 1999)
- 52.217-9: Option to Extend the Term of the Contract (Mar 2020)
- 52.204-24: Representation Regarding Certain Telecommunications and Video Surveillance Services or  
Equipment.
- 52.204-25: Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services  
or Equipment.
- 52.204-26: Covered Telecommunications Equipment or Services-Representation.

FAR/DOSAR clauses attached are part of this PO; these clauses can also be accessed electronically using the following link:

<https://acquisition.gov/browsefar>

**IV. SUBMISSION OF QUOTE.**

Each offer/quotation must consist of the following:

- A. Completed Section II to include pricing.
- B. Detailed specification (product information sheet) and availability/delivery schedule item.

**You may submit your firm fixed price (FOB Destination) quotation via email to MuscatProcurement@state.gov**

**V. EVALUATION FACTORS**

The Government intends to place an award resulting from this solicitation to the lowest priced, technically acceptable offeror/quoter. The evaluation process shall include the following:

- a) Compliance Review. The Government will perform an initial review of proposals/quotations received to determine compliance with the terms of the solicitation. The Government may reject as unacceptable proposals/quotations, which do not conform to the solicitation.
- b) Technical Acceptability. Technical acceptability will include a review of items listed under Article B in Section 3.

- c) Price Evaluation. The lowest price will be determined by price comparison among the technically acceptable and responsible offerors. The Government reserves the right to reject proposals that are unreasonably low or high in price.
- d) Term of Payment. Government term of payment is 30 days upon received the item/s and proper invoice.
- e) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

**The quotation is due on Thursday, September 17, 2020, before 14:00 local time.** Please follow instructions in Section VI for a quotation to be considered and send your quote to the address provided on Section II. Please note that your price should be valid for 30 days from September 17, 2020.

**Mode of Payment:**

Payment will be processed through EFT within 30 days of the date that a correct invoice (invoice requirements will be communicated) conforming to the provisions and services of the Purchase Order are received by the US Embassy, Muscat.

**Insurance:**

The contractor is responsible for obtaining whatever insurance is necessary according to local laws. The contractor agrees that the Government shall not be responsible for personal injuries or for damages to any property of the contractor, its officers, agents, servants, and employees, or any other person, arising from an incident to the contractor's performance. The contractor shall hold harmless and indemnify the Government from any and all claims arising there from, except in the instance of gross negligence on the part of the Government.

**Safety:**

652.236-70 ACCIDENT PREVENTION (APR 2004)

Please note that as a diplomatic entity we are exempt from tax and will submit a letter for exemption from all applicable taxes.